

SANTA MARGARITA Groundwater Agency

2 Civic Center Drive
Scotts Valley, CA 95066

GROUNDWATER MONITORING WELLS PROJECT

Contract Documents

VOLUME III

BID PROPOSAL DOCUMENTS

VOLUME I:

- Notice Inviting Bids
- Instructions to Bidders
- General and Special Conditions
- Form of Construction Contract
- Form of Payment Bond
- Form of Performance Bond

VOLUME II:

- Technical Specifications – Monitoring Well Installation

VOLUME III:

- Form of Bid Proposal
- Bid Schedule
 - Table 1. Bid Schedule for Base Bid
 - Table 2. Bid Schedule for Alternate
- Acknowledgement of Addenda
- Bidder's Bond (sample form)
- Name and Titles Form
- Noncollusion Affidavit
- Bidder Certifications
- Designation of Subcontractors

BID PROPOSAL

For: Groundwater Monitoring Wells Project for the Santa Margarita Groundwater Agency

Name of Bidder _____

Business Address _____

Telephone Number: () _____

Fax: () _____

Email: _____

1) **All portions of the Bid Proposal must be completed before the bid is submitted.** Failure to do so may result in the bid being rejected as nonresponsive. The Bid Proposal documents are as follows:

- Form of Bid Proposal
- Bid Schedule
 - Table 1. Bid Schedule for Base Bid
 - Table 2. Bid Schedule for Alternate
- Acknowledgement of Addenda
- Bidder's Bond (sample form)
- Name and Titles Form
- Noncollusion Affidavit
- Bidder Certifications
- Designation of Subcontractors

2) One copy of the Bid Proposal shall be filled in and submitted as the bid.

3) The Bidder, having the appropriate active license required by the State of California; and having carefully read and examined the plans, specifications, and all related bidding documents as prepared by **Montgomery and Associates** for the **Groundwater Monitoring Wells Project for the Santa Margarita Groundwater Agency**, having carefully and fully examined the site of the proposed work and all information available to bidder, and being familiar with all the conditions related to the proposed work, including the availability of materials, equipment, and labor, hereby offers to furnish all labor, materials, tools, transportation, services, and equipment necessary to complete the work of the described project in accordance with the Contract Documents, and to complete all requirements of the Contract Documents for the sums quoted in this Bid Proposal. Bidder agrees, if requested by Owner, to complete and sign the Contractor Qualification Questionnaire, furnishing all required attachments, and return it to Owner within ten (10) days of date of dispatch by Owner. If the bidder is selected as the apparent lowest responsible bidder, the bidder agrees, within ten (10) days after date of dispatch of Notice of Award, to sign and deliver the Contract, and to furnish the Performance Bond, the Payment Bond, Certificates of Insurance, and other required items. If awarded the Contract, the bidder agrees to complete the work within the number of calendar days specified by the Project Manager after the date of the commencement specified in the Notice to Proceed.

4) The bidder and subcontractors must meet the following requirements:

- a) No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 (with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)).

- b) No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
- c) This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

5) The bidder agrees that if the bidder is selected as the apparent lowest responsible bidder, and the bidder fails to sign the Contract and furnish (1) the **Performance Bond**, (2) the **Payment Bond**, (3) **Certificates of Insurance**, and (4) **other required items** within the time limit specified in the Contract Documents, the Owner may award the work to another bidder or call for new bids. In such event, the bidder shall be liable to the Owner for the difference between the amount of the disqualified bid and the larger amount for which the Owner procures the work plus all of the Owner's costs, damages, expenses and liabilities arising from bidder's failure to sign the Contract and/or furnish the required documents.

BID SCHEDULE

The undersigned will perform the work of the **Groundwater Monitoring Wells Project for the Santa Margarita Groundwater Agency** (Table 1¹ and Table 2 below²) as set forth in the Contract Documents, prepared by the **Owner** and Montgomery and Associates, and based on the following:

1. The Contractor's bid shall include all work set forth in the contract documents, including but not limited to: labor, materials, equipment, tools, construction equipment and machinery, fuel, utilities, transportation, portable toilets, and other facilities and services necessary for the proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work, including but not limited to: mobilization, site preparation, traffic control, utility clearance, borehole drilling, well installation, well development, surface completion, and demobilization.
2. Where quantities are shown, they are based on the engineer's estimates. Variations may occur between actual quantities and engineer's estimated quantities. The contract will be a lump sum contract. Payment will be based on lump sum bid amount(s) for work completed and no allowance will be made for variations between actual quantities and engineer's estimated quantities without express authorization of the Owner's Representative.
3. In the event that the product of a unit price and an estimated quantity does not equal the extended amount stated, the unit price will govern, and the correct product of the unit price and the estimated quantity shall be deemed to be the bid amount.

The scope of work may be reduced by the Owner for funding, budgetary considerations or unforeseen constraints. The Owner may, at any time and from time to time, order additions, deletions or other modifications to the Work (a "Work Change") by submitting a written change order request to Contractor ("Change Order Request"). An additive change order will increase the cost of completing the work or increase the time within which it can be completed. A deductive change order will decrease the cost of completing the Work or the time within which it can be completed. Upon receipt of a duly authorized Change Order Request, Contractor shall perform any extra work, make any substitutions in the Work, or omit any portion of the Work required thereby and shall not thereafter perform any work or order materials that are inconsistent with such Change Order Request. Contractor or anyone acting for or on behalf of Contractor shall not be entitled to any additional compensation for any labor, materials or equipment performed or ordered after receipt of a duly authorized Change Order Request if the same are not consistent with the Change Order Request. Contractor shall (i) maintain records of all duly authorized modifications made to the Work, (ii) notify Owner's Representative of each such duly authorized modification immediately upon making the modification, and (iii) show such duly authorized modifications on a copy of the Plans and Specifications. Where feasible, the pricing for the Work Change should be based on the amounts set forth in the Contractor's bid, which include profit and overhead.

Furthermore, the undersigned acknowledges that the construction of the shallow monitoring well network and associated well completion reporting is to be completed by September 30, 2023, as required by the grant funding source described in Volume I (see Special Conditions).

¹ Note that we do not currently anticipate requiring geophysical logging for the shallow well network, so there is no Bid Item No. 5 in Table 1.

² Refer to Volume II – Bid Specifications for descriptions of each of the bid items.

Table 1. Bid Schedule – Shallow Wells SMGWA-2 through SMGWA-8 (Base Bid)

Item No.	Bid Item Description	Unit	Quantity	Unit Price (Each)	Total (Quantity x Unit Price)
1	Mobilization/ Demobilization	Each	7	\$	\$
2	Traffic Control	Each	5	\$	\$
3	Utility Clearance	Each	7	\$	\$
4b	Borehole Drilling - 2-inch diameter well	Linear Foot	1,480	\$	\$
6b	Blank Casing, Threaded End Cap, and 4-inch to 2-inch reducer – 2-inch diameter, Sch 40	Linear Foot	1,305	\$	\$
7b	Well Screen – 2-inch diameter, Sch 40, 0.04-inch slot	Linear Foot	105	\$	\$
8b	Centralizers – 2-inch diameter well	Each	27	\$	\$
9b	Filter Pack – 2-inch diameter well	Linear Foot	280	\$	\$
10b	Sanitary Seal – 2-inch diameter well	Linear Foot	1,200	\$	\$
11	Well Development	Each	7	\$	\$
12	Surface Completions	Each	7	\$	\$
13	Drilling Waste Management	Each	7	\$	\$
TOTAL					

BIDDER:

_____ (Name of Bidder)

By: _____ (Signature)

Name: _____ (Print Name)

Its: _____ (Title)

Date: _____, [20__]

Table 2. Bid Schedule – Deep Well SMGWA-1 (Bid Alternate)

Item No.	Bid Item Description	Unit	Estimated Quantity	Price	Extended Total
1	Mobilization/ Demobilization	Each	1	\$	\$
3	Utility Clearance	Each	1	\$	\$
4a	Borehole Drilling - 4-inch diameter well	Linear Foot	800	\$	\$
5	Geophysical, Caliper, and Deviation Survey	Each	1	\$	\$
6a	Blank Casing and Threaded End Cap – 4-inch diameter, Sch 80	Linear Foot	750	\$	\$
7a	Well Screen – 4-inch diameter, Sch 80, 0.04-inch slot	Linear Foot	40	\$	\$
8a	Centralizers – 4-inch diameter well	Each	12	\$	\$
9a	Filter Pack – 4-inch diameter well	Linear Foot	65	\$	\$
10a	Sanitary Seal – 4-inch diameter well	Linear Foot	735	\$	\$
11	Well Development	Each	1	\$	\$
12	Surface Completion	Each	1	\$	\$
13	Drilling Waste Management	Each	1	\$	\$
TOTAL					

BIDDER:

_____ (Name of Bidder)

By: _____ (Signature)

Name: _____ (Print Name)

Its: _____ (Title)

Date: _____, [20__]

ACKNOWLEDGEMENT OF ADDENDA

The bidder acknowledges receipt of the following Addenda:

Addendum # _____, dated _____	_____	_____
	Signature	Date
Addendum # _____, dated _____	_____	_____
	Signature	Date
Addendum # _____, dated _____	_____	_____
	Signature	Date
Addendum # _____, dated _____	_____	_____
	Signature	Date

If no addenda were issued, please sign below and return with Volume III documents.

AUTHORIZED SIGNATURE OF BIDDER: _____

DATE: _____

NAMES AND TITLES FORM

NAMES AND TITLES OF KEY MEMBERS OF FIRM:

(Name of person signing the bid on behalf of the bidder and all general partners, if a partnership, must be included.)

Bidder is a: (circle one)

Corporation Partnership Individual Joint Venture Other _____
 (Specify)

NAME OF PRESIDENT IF A CORPORATION: _____

NAME OF SECRETARY IF A CORPORATION: _____

CALIFORNIA CONTRACTORS LICENSE(S):

Name of License(s):

_____ _____ _____
 Classification(s) Number Expiration Date

_____ _____ _____
 Classification(s) Number Expiration Date

(For Joint Ventures, list Joint Venture's license or licenses for all Joint Venture partners.)

Are you registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5?

_____ YES _____ NO

Date of Registration _____ Registration No. _____

The following documents are submitted with and made a condition of this bid:

Bid security in the form of _____ (fill in type of bid security)

Corporation is organized under the laws of the State of _____.

NAMES AND TITLES FORM continued

NAME OF BIDDER'S FIRM: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

By: _____

(Signature)

(Print or Type Name)

(Print or Type Title)

By: _____

(Signature)

(Print or Type Name)

(Print or Type Title)

NONCOLLUSION AFFIDAVIT

TO BE SIGNED BY BIDDER AND SUBMITTED WITH BID

Pursuant to Section 7106 of the Public Contract Code, _____
(Name)

being first duly sworn, deposes and says that he or she is _____
(Title)

of _____,
the party making the foregoing bid; the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; the bid is genuine and not collusive or sham; the Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the Contract of anyone interested in the proposed Contract; all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive sham bid.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____, (date) at
_____, (city), _____ (state).

Signature

BIDDER CERTIFICATIONS

TO BE EXECUTED BY ALL BIDDERS AND SUBMITTED WITH BID

The undersigned Bidder certifies to Owner, under penalty of perjury, as set forth below.

CERTIFICATION OF SITE VISIT

By my signature hereunder, as the authorized representative of the contractor submitting its bid, that prior to making the bid, an authorized representative of the undersigned contractor has visited the project sites as described in the contract documents and has examined and familiarized himself with the existing conditions, as well as all other conditions relating to the construction which will be performed. The submitting of a bid shall be considered an acknowledgment on the part the undersigned contractor of familiarity with conditions at the site of the work and that the site examination has provided adequate and sufficient information related to existing conditions which may affect cost, progress or performance of the work. No additional compensation will be provided for any work items affected by existing site conditions.

STATEMENT OF CONVICTIONS

By my signature hereunder, I hereby swear, under penalty of perjury, that no more than one final, unappealable finding of contempt of court by a Federal Court has been issued against Bidder within the past two years because of failure to comply with an order of a Federal Court or to comply with an order of the National Labor Relations Board.

CERTIFICATION OF WORKER'S COMPENSATION INSURANCE

By my signature hereunder, as the Contractor, I certify that I am aware of the provisions of Labor Code Section 3700 that require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Contract.

CERTIFICATION OF PREVAILING WAGE RATES AND RECORDS

By my signature hereunder, as the Contractor, I certify that I am aware of the provisions of Labor Code Section 1773 that requires the payment of prevailing wage on public projects. Contractor and any subcontractors under the Contractor shall comply with Labor Code Section 1776 regarding wage records, and with Labor Code Section 1777.5 regarding the employment and training of apprentices. Contractor is responsible to ensure compliance by any and all subcontractors performing work under this Contract.

CERTIFICATION OF COMPLIANCE WITH PUBLIC WORKS CHAPTER OF LABOR CODE

By my signature hereunder, as the Contractor, I certify that I am aware of Labor Code Sections 1777.1 and 1777.7 and Contractor and Subcontractors are eligible to bid and work on public works projects.

CERTIFICATION OF NON-DISCRIMINATION

By my signature hereunder, as the Contractor, I certify that there will be no discrimination in employment with regard to race, color, religion, gender, sexual orientation, age or national origin; that all federal, state, and local directives and executive orders regarding non-discrimination in employment will be complied with; and that the principal of equal opportunity in employment will be demonstrated positively and aggressively.

CERTIFICATION OF NON-DISQUALIFICATION

By my signature hereunder, as the Contractor, I swear, under penalty of perjury, that the below indicated Bidder, any officer of Bidder, or any employee of Bidder who has a proprietary interest in such Bidder, has never been disqualified, removed, or otherwise prevented from bidding on, or completing a Federal, State, or local government project because of a violation of law or safety regulation, except as indicated on the separate sheet attached hereto entitled "Previous Disqualifications." If a statement of "Previous Disqualifications" is attached, please explain the circumstances.

CERTIFICATION OF ADEQUACY OF CONTRACT AMOUNT

By my signature hereunder, as the Contractor, pursuant to Labor Code Section 2810(a), I certify that, if awarded the Contract based on the undersigned's Bid, the Contract will include funds sufficient to allow the Contractor to comply with all applicable local, state, and federal laws or regulations governing the labor or services to be provided. I understand that Owner will be relying on this certification if it awards the Contract to the undersigned.

CERTIFICATION REGARDING DIR CONTRACTOR / SUBCONTRACTOR REGISTRATION

By my signature hereunder, as the Contractor, I certify that Contractor, and all Subcontractors listed on Document 00 43 30 (Subcontractors List) are the subject of current and active contractor registrations pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720) of the California Labor Code. Subcontractors' registration numbers are as indicated in the list of subcontractors.

CERTIFICATION OF CONTRACT ACCEPTABILITY

By my signature hereunder, as the Contractor, I certify that I have reviewed the Contract Documents and if selected, I will execute the Agreement form in its current form without substantive revisions.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

BIDDER:

(Name of Bidder)

By: _____
(Signature)

Name: _____
(Print Name)

Its: _____
(Title)

Date: _____, [20__]

DESIGNATION OF SUBCONTRACTORS

In compliance with the provisions of Section 4100 through 4114, inclusive, of the Public Contract Code, and any amendments thereto, each bidder shall set forth in his or her bid, **the name and location of the place of business** and the California contractor license (CSLB#) of each subcontractor who will perform work or labor or render service to the prime contractor in or about the construction of the work or improvement, or a subcontractor licensed by the State of California who, under subcontract to the prime contractor, specially fabricates and installs a portion of the work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of 1 percent of the prime contractor's total bid and the portion of the work which will be done by each subcontractor under this act. The prime contractor shall list only one subcontractor for each portion as is defined by the prime contractor in his or her bid.

An inadvertent error in listing the California contractor license (CSLB#) number provided pursuant to the paragraph above shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive if the corrected contractor's license number is submitted to the Owner by the prime contractor in writing within 24 hours after the bid opening and provided the corrected contractor's license number corresponds to the submitted name and location for that subcontractor.

Name of Subcontractor and Location of Place of Business	Description of Work	Subcontractor's License No.	DIR Registration Number*

(Bidder to attach additional sheets if necessary)

*Pursuant to Division 2, Part 7, Chapter 1 (commencing with section 1720) of the California Labor Code.